

BY-LAWS OF EDMONTON YOUNG VOICES CHORAL SOCIETY

MEMBERSHIP

1.
 - a. Membership fee, if any, in the society shall be determined from time to time, by the members at a general meeting. The parents or guardians of each member of the EDMONTON YOUNG VOICES CHOIR shall be eligible to be members of this Society upon payment of such fees. Any person residing in Alberta, and being of the full age of 18 years, may become a member by a favourable vote passed by a majority of the members at a regular meeting of the society, and upon payment of the fee, shall be eligible to be members of this Society.
 - b. Members of the EDMONTON YOUNG VOICES CHOIR are persons chosen by an audition and admitted upon payment of such annual fees as the Executive Committee of this Society may from time to time determine and communicate to the members of the Society.
 - c. Any staff person paid by the Society, who might otherwise be entitled to become a member, shall not, whilst a paid staff person, be entitled to:
 - i. exercise any voting privilege, or
 - ii. hold any Board or Executive position in the Society.
2.
 - a. Termination of a chorister's membership in the EDMONTON YOUNG VOICES CHOIR shall automatically terminate the membership of his/her parent(s) or guardian(s) in this Society, except as provided in Paragraph 5, below, with respect to members of the Executive Committee.
 - b. Any member of the Society may withdraw from membership by giving written notice to any staff person or any Executive member.

GENERAL MEETINGS

3. The Annual General Meeting shall be held during the month of September in each year at a place within the Province of Alberta and on a date to be fixed by the Executive.
4. In addition to any other business that may be transacted at the Annual General Meeting, Auditors may be appointed for the ensuing year and the financial statement and the report of the Auditors for the foregoing fiscal year shall be presented.
5. At each Annual General Meeting, where such vacancies exist, there shall be elected a President, Vice-President, Secretary, Treasurer, and two or more Executive Members. On recommendation by the current Executive, a non-member may run for any office of the society. It shall be permissible for the same person to be elected as both Secretary and Treasurer. These officers, together with the Past President, shall form the Executive, and shall serve until their successors are elected and installed. Such Executive members shall be considered to be and constitute the Board of Directors for purposes of the *Societies Act*. Any vacancy occurring during the year shall be filled by resolution of the Executive. Any member is eligible to run for any office of the Society. Any Director or Officer of the Society may be removed from office by a "Special Resolution" passed by a majority of not less than three-fourths of such members entitled to vote as are present in person, at a general meeting of which twenty-one (21) days' written notice specifying the intention to propose the resolution as a special resolution has been duly given.

6. Other general or special meetings of the Society may be called at any time by the President. The President shall call a general or special meeting upon receiving the written request of ten (10) or more members, such request having set forth the reasons for calling the meeting.
7. Subject to the Societies Act, fourteen (14) days' notice of an Annual General, General or Special meeting shall be emailed, mailed or handed to all members of the Society. Notice may also be served by delivery of such notice to members of the EDMONTON YOUNG VOICES CHOIR, and when so delivered, such notice shall be deemed to be validly served on members of this Society.
8. Ten (10) per cent of the membership shall constitute a quorum at a general or special meeting.
9. Annual General, General or Special meetings of the Society and meetings of the Executive may be adjourned to any time and such business may be transacted at such adjourned meetings as might have been transacted at the original meeting from which such adjournment took place. No notice shall be required of any such adjournment. Such adjournment may be made notwithstanding that no quorum is present.

VOTING

10. Every member shall have the right to vote in person at every Annual General, General or Special meeting of the Society.

THE EXECUTIVE COMMITTEE

11. The Executive shall, subject to the By-Laws or directions given by the majority vote at any Annual General, or General meeting properly called and constituted, have full control and management of the business and affairs of the Society, and meetings of the Executive shall be held as often as the business of the Society shall require, such meetings to be called by the President. The first Meeting of the incoming Executive shall be held in September. Unless otherwise agreed by the Executive, the meetings of the Executive shall be called by at least three days' notice by email or telephone. Two-thirds of the Executive shall constitute quorum.
12. Special committees may be created from time to time. The Chair of a special committee shall be appointed by the Executive and the Chair shall select the members to form this committee, such selection to be ratified by the Executive. The rights, powers and duties of each special committee shall be determined by the Executive.

THE PRESIDENT

13. The President shall, when present, preside at all meetings of the Society and the Executive. In his/her absence, the Vice-President shall preside at any such Meetings and in the absence of both, a Chair may be elected by the Meeting to preside thereat.

THE SECRETARY

14. The Secretary shall attend all meetings of the Society and the Executive, and keep accurate minutes of same. If the Society approves a seal, the Secretary shall have charge of the seal of the Society, which seal whenever used shall be authenticated by the signature of the Secretary and the President, or in the case of the death or inability of either to act, by the Vice-President. In case of the absence of the secretary, his/her duties shall be discharged by such officer as may be appointed by the Executive.

15. The Secretary shall keep a record of the names and address of all members of the Society.

THE TREASURER

16. The Treasurer shall receive all monies paid to the Society and shall be responsible for the deposit of such monies in whatever bank the Executive may order unless the Treasurer delegates such responsibility to the Choir Manager or any other person the Treasurer deems fit. She/he shall promptly account for the funds of the Society and shall keep such books of account as may be directed. S/he shall present a full detailed account of receipts and disbursements to the Executive whenever requested. In case of the absence of the Treasurer, his/her duties shall be discharged by such officer as may be appointed by the Executive.

DUTIES OF OFFICERS

17. Subject to these By-Laws, the rights, duties and powers of the President, Vice-President, Secretary, Treasurer and Past President and any other members of the Executive Committee shall be determined by the members in general meeting.

AUDIT OF ACCOUNTS

18. The books, accounts, and records of the Treasurer shall be audited at the close of each fiscal year by two Auditors. The Board shall be entitled to appoint Auditors for the Society from time to time by ordinary resolution. Auditors may also be elected at the previous years Annual General Meeting, according to the requirements of Paragraph 20. A complete and proper statement of standings of the books for the previous year shall be submitted by the Treasurer at the Annual General Meeting of the Society. The fiscal year of the Society shall end on August 31st in each year unless otherwise resolved by the Society at a General Meeting.
19. The books and records of the Society may be inspected by any member of the Society at the Annual General Meeting. Each member of the Executive shall at all times have access to such books and records.
20. The Auditors shall be members or Executive members of the Society but shall not be one of the persons who have signing authority on any of the bank accounts of the Society.

REMUNERATION

21. No director, officer or member of the Society shall receive any remuneration for his services as an officer or member.

BORROWING

22. Unless authorized by "Special Resolution" passed by a majority of not less than three fourths (3/4) of such members entitled to vote as are present in person, at a general meeting of twenty-one (21) days' written notice specifying the intention to propose the resolution as a special resolution has been duly given, the Society shall not borrow money for its purposes.

SIGNING AUTHORITY

23. Unless otherwise approved by ordinary resolution passed at an Annual General Meeting, all cheques, bills of exchange or other orders for the payment of money issued in the

name of the Society shall be signed by any two of the President, the Vice-President, and the Treasurer.

DISSOLUTION

24. Upon dissolution of the Society, and after the payment of all debts and liabilities, the remaining property of the Society shall be distributed or transferred to the Alberta Choral Federation or such other non-profit organization supporting choral music as the Executive may by resolution determine.

BY-LAWS

25. The By-Laws may be rescinded, amended or added to by ordinary resolution of the Executive.

EXPULSION OF MEMBERS

26. Any Member of the society is liable to be expelled as a member if a "Special Resolution" passed by a majority of not less than three-fourths of the remaining members entitled to vote as are present in person at a general meeting of which twenty-one (21) days' written notice specifying the intention to propose the resolution as a special resolution has been duly given.

PARLIAMENTARY AUTHORITY

27. Matters of procedure not covered by these By-Laws shall be governed by Robert's Rules of Order so long as they are not inconsistent with the provisions of the *Societies Act*.